


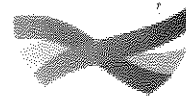


Dear School Forum Member

The first meeting of the School Forum will be held on Monday 18th June , 1.30pm in the Headteacher's Office . Refreshments will be available. It is hoped you will be able to attend.

	Princefield First School	
	Agenda – Summer Term 2018	Notes
1	Introduction	
2	Governance Structure & Terms of Reference	
3	Election of Chair	
4	Proposed Meeting Dates/times	
5	Standardised Agenda and reporting back to Trustees	
6	Policies to be adopted at school level	
7	Any other business	
8	Date of next meeting	
Attendees: Helen Barron; Marie Tooth; Angela Selkirk; Debbie Wynn-Jones; Emma Weaver		

	Discussion points to be reported to Trustees	Action
1.	All members present and introduced. HB discussed history of Governance / ISC and outlined general areas the School Forum would cover.	
2.	Academy structure explained and discussed using organisational chart. HB explained the terms of Reference.	All members to consider others to approach who



	All members discussed adding other member to the group and possible people to approach	would add value to the School Forum Group.
3.	Chair – Debbie Wynn-Jones elected.	
4.	Meetings to be held once a term and to be coordinated with other PVAT members and trustee meetings. To be held on a Monday afternoon where possible.	
5.	Standard Agenda set by JA across PVAT to be used and reported back to Trustees.	
6.	Policies explained and discussed: - Anti-bullying – HB explained how the children in School Council were part of the review of this policy, Missing children (joint with MFS), Photo/images, British Values, Directed Time Policy - explained to members for better understanding. Teaching & Learning discussed links with a visible/active learning focus. Several members expressed an interest in visiting school to see these strategies / teaching methods in action. Date set for this.	03/10/2018 1.30pm Learning walk all members
7.	AOB – None	
8.	TBC – HB to confirm in September once PVAT meeting dates have been set	

Signed _____ Chair of School Forum

Signed H Baron Headteacher